

**REGULAR MEETING OF THE MEASURE EE
Citizens Oversight Committee**

Minutes

**Thursday, November 7, 2019
6:00 p.m. Public Session
Santa Clarita Elementary School
27177 Seco Canyon Road
Saugus, CA 91350
Multi-Purpose Room**

CALL TO ORDER

Mr. Schoenfeld called the meeting of the Citizens Oversight Committee (COC) to order at 6:00 p.m.

Call to Order

Present:

Collin Schoenfeld, Chairperson
Lisa Eichman (arrived at 6:53pm)
Patricia Conwell
John Estrada
Jason Warren Gibbs (arrived at 6:51pm)
Paul Travis (arrived at 6:07pm)
Robert Aholt
Paul Lin
Judy Umeck

Roll Call

Colleen Hawkins, Superintendent
Nick Heinlein, Assistant Superintendent of Business
Magdy Abdalla, Director of Facilities, Construction and Modernization
Lori Rubenstein, Director of Project Management
Dayna Jones, Facilities Accountant II
Kathie Pisano, Administrative Secretary, Facilities

Absent:
None

Absent

Visitors:
None

Visitors

Mr. Schoenfeld led the Pledge of Allegiance.

Pledge of Allegiance

APPROVAL OF AGENDA FOR NOVEMBER 7, 2019

Motion by Mr. Lin, second by Mr. Aholt to approve the agenda for November 7, 2019.

Approval of Agenda for
November 7, 2019
Vote: 6-0-0
Abstain: 0
Absent: 3
(Eichman/Gibbs/Travis)

APPROVAL OF MINUTES FROM SEPTEMBER 12, 2019

Motion by Ms. Umeck, second by Ms. Conwell to approve the minutes for September 12, 2019.

Minutes Approved for
September 12, 2019
Vote: 6-0-0
Abstain: 0
Absent: 3
(Eichman/Gibbs/Travis)

HEARING SESSION

Mr. Schoenfeld announced that there were no advanced requests to address the Committee.

Advanced Written
Requests to Address
the Committee

PRESENTATIONS & REPORTS

Ms. Rubenstein began by taking the Citizen’s Oversight Committee on a tour to show the new improvements recently made to the campus to include:

Measure EE Update
from District Staff

- fence removal at the front of the school
- plants planted in the planters
- new staff parking lot
- new primary drinking fountain
- new Kindergarten yard play structure

Ms. Rubenstein talked about the new solar light fixtures and the ease and cost saving on installation without having to include electrical. Ms. Rubenstein also shared that wrought iron fences and gates would be installed around the parking lot replacing the current temporary chain link.

Upon entering back into the Multi-Purpose Room, the remodel of the room was presented by Ms. Rubenstein and Dr. Hawkins.

- new flooring in bright colors
 - solution to water vapor barrier issues
 - low maintenance – no wax
 - softer for children to sit on
- new coordinating stage carpet
- light boxes painted to match floor
- new lunch tables stored in boxes attached to the wall

Mr. Heinlein shared a presentation he gave to the Governing Board at the October 29th Board Meeting regarding all facilities projects. Mr. Heinlein made a point to express to the COC that these are not just Measure EE projects, but all the projects that the facilities department is working on.

He began with sharing four project priority goals: Safety and Security, Technology Upgrades, Upgrade and Repair Existing Buildings and Enrollment.

Mr. Heinlein stated that the enrollment projection has changed since 2018-2019.

- Mr. Schoenfeld asked what drives the change?
 - Mr. Heinlein responded stating the numbers are based on conversations with developers, changes in the number of units being built and people don’t seem to move from Santa Clarita.

Mr. Heinlein went on to explain that project priorities are decided based on need and observation.

- Dr. Hawkins stated that the District is trying hard to use the data to push the projects so that they are done because there is a need.

He then shared information on the following projects:

- New electronic door locks
- Site re-keying and adding electronic door locks to classroom portables
- Traka key storage boxes to track the keys
 - Mr. Aholt asked when the electronic door locks would be completed at all sites?
 - Mr. Heinlein responded by February.

Mr. Heinlein continued with his presentation showing pictures and discussing the following projects:

- Fencing projects
 - Plum Canyon new fencing
 - Rio Vista no climb fence at the back of the school
 - Tesoro Del Valle new security gate
- New Fire Alarm at Santa Clarita
- Paving Repairs projects based on a paving study
- Sand Replacement with new rubberized mats
- Seismic Surveys done on various campuses (Cedarcreek, Emblem Academy, Highlands (this is to be removed from the list after further inspection), Rio Vista, Rosedell, Santa Clarita and Skyblue Mesa)
- Single Point of Entry for Bridgeport
- Single Point of Entry, New Fence, Shade Structures and seating for Charles Helmers
- New Signs at James Foster
 - Mr. Heinlein noted they were made circular to match the architecture of the buildings.
- New Signs at Mountainview

Mr. Heinlein went on to discuss technology upgrades for 1:1 Chromebooks for 3rd through 6th grade. The wireless capacity had to be upgraded to accommodate these additions.

Mr. Heinlein also discussed the addition of a new PA system at Foster, Mountainview and Helmers with increased ability. He went on to discuss and show pictures of the following projects:

- Painting (North Park, Santa Clarita, Bridgeport, Skyblue)
- Mountainview was re-roofed with a new "cool" roof and a new HVAC system.
- Flooring (Plum Canyon in the old building, Highlands, Cedarcreek, North Park, Santa Clarita, Bridgeport)
- Foster exterior doors and frames were painted
- Bridgeport Exterior Painting is out to bid
- Rosedell fence, doors and windows were all painted

Mr. Heinlein shared that the district currently has an RFP out to have all the lighting re-done and all of the HVAC re-done by the end of summer. He went on to show pictures and discuss the following projects:

- West Creek HVAC hidden with a new fence and mesh to allow the HVAC air circulation
- Santa Clarita electrical equipment hidden behind new fence and mesh

Mr. Heinlein paused to discuss the Bridgeport Quad Modernization Project and share that it has been scaled back as the bids came in too high. He stated he is currently talking with a contractor to work on moving forward with a scaled back version of the project.

- Dr. Hawkins added that not every site is identical, but we want everything to be re-done and to be good steward of the money while doing it.
- Cedarcreek Edible School Yard
 - The new MPR will be moved to a different location on site.

- The new Flex lab will be placed at Cedar creek, which will definitely need it with the garden.
- Dr. Hawkins shared her vision for an outdoor pizza oven, a chicken coop that wraps around the yard.
- Mr. Travis asked about the cost of the building.
- Mr. Abdalla responded indicating that the site work was the high cost.
- Helmers New 12 Classroom Building (11 classrooms, a flex lab with breakout area, additional boys and girls restrooms)
- Highlands Internal Partitions to separate the rooms as the rooms are currently open
 - Dr. Hawkins explained that the partitions are a priority for the teachers. She went on to share that the library will be moved to an empty classroom and the current library will be converted to a flex lab.
- Plum Canyon New 10 Classroom Building (9 classrooms, a flex lab with breakout area, additional boys and girls restrooms)
- Rosedell New Classroom Building to remove the portables from the campus
- Santa Clarita New Parking Lot
- Skyblue New Classroom Building (library, a flex lab and new shade structures)
- Tesoro New Lunch Shelter

Mr. Heinlein concluded by reminding the COC that these were not all Measure EE projects and asked Ms. Rubenstein to share the COC Report that contains only the Measure EE projects.

Ms. Rubenstein then shared the COC Report:

- Chromebook were added to the classrooms for a 1:1 ratio in 3rd through 6th grade and the ratio was increased in TK through 2nd grade classrooms.
- Bridgeport Quad Landscape Design
 - Ms. Rubenstein shared information and the architectural design for the landscape at Bridgeport Quad.
- Cedar creek Landscape Design
 - Ms. Rubenstein shared information and the architectural design for the landscape at Cedar creek Edible School Yard
 - Dr. Hawkins added that Cedar creek would be considered a boutique school, not just a garden, but a mini working farm. Projects would be created for all grades to connect to the curriculum. Possibly a farmers market could be done during the school year to help fund the program. Dr. Hawkins stated that the program curriculum pairs well with the agricultural and culinary program at Canyon High School.
 - Mr. Heinlein shared that the campus staff already pulled out their rose garden to plant an herb garden.
 - Dr. Hawkins went on to explain that raised beds will be added to include children with disabilities. She went on to express her hope that the garden will help children with emotional issues as well so they can gain therapy through the garden.
- Rio Vista Fence Project
 - Ms. Rubenstein showed pictures of the new fence along the back of Rio Vista
- Plum Canyon Fence Project to create a Single Point of Entry
- Santa Clarita Fire Alarm Replacement
- Helmers New P.A. System
- Rio Vista Seismic Upgrade
- Rio Vista HVAC
- James Foster, North Park and Santa Clarita Activity & Turf Areas
 - Ms. Rubenstein presented pictures of the new rubberized mats and newly resealed pavement in the Kindergarten Yard at James Foster. She then showed pictures of the new playground equipment in the Kindergarten yards

at North Park and Santa Clarita along with the new rubberized mats. She shared that the rubberized mats take 3-4 weeks to replace.

- Mr. Gibbs asked if the playground equipment was replaced due to a code change?
- Ms. Rubenstein replied with a confirmation that codes have changed and some of the equipment just needed to be replaced.
- Asphalt Pavement Play Court Repairs at Bridgeport, Helmers, Mountainview, Rio Vista, Santa Clarita.
 - Ms. Rubenstein showed pictures of the pavement repairs and the newly striped with games play courts
- Cedar creek New Flex Classroom Building
 - Ms. Rubenstein presented a picture of the flex lab as it was being built
- Asphalt Pavement Parking Lot Repairs at Helmers, Mountainview, Rio Vista, Santa Clarita
 - Ms. Rubenstein showed pictures of the pavement repairs in parking lots and the newly restriped parking lots.
- Mountainview Roof Replacement
 - Ms. Rubenstein shared pictures of the roof during construction and completed.
- Flooring projects at Bridgeport Kindergarten Rooms, North Park MPR and Santa Clarita MPR
 - Ms. Rubenstein presented pictures of the new stage area and MPR flooring at Santa Clarita and North Park.
- Painting Projects at North Park, Rosedell and Santa Clarita
 - Ms. Rubenstein showed pictures of the freshly painted skylights at North Park and the newly painted fence and fascia board at Rosedell.
- Plum Canyon New Classroom Building
 - Ms. Rubenstein shared the architectural plan for the building and pictures of the current status of construction where the trenches are dug for underground utilities

Ms. Rubenstein asked for any questions

- Mr. Schoenfeld shared concerns from parents at Emblem regarding the improvements made at other campuses. He asked if communication will be increased to inform parents of the upcoming plans?
 - Dr. Hawkins responded expressing that the Governing Board feels that the direction for the District is more solid now and believes there will be more communication moving forward. She discussed how the board is trying to figure out how to time the projects so that everyone sees that each site is getting something. She also shared that Emblem would be having the floor replaced in the MPR in the next year or so.
 - Ms. Umeck responded stating that when parents are on campus during a new building project, the project is new to them. New parents coming in only see that it was already there and don't consider it new anymore.
 - Mr. Aholt pointed out the completed project list for Emblem on page 38 of the COC Report.
 - Mr. Schoenfeld shared that he feels it's all about perception and that no one notices electronic door locks.
 - Mr. Aholt stated that the data is in the report.
 - Mr. Schoenfeld stated that he feels the issue may be resolved if parents are aware of what projects are coming.

Mr. Heinlein presented the Quarterly Facilities Salary Allocation

- Mr. Heinlein presented materials showing the percentage allocation by fund and a list of the projects and their status and cost.

DISCUSSION/ACTION ITEMS

1. Attendance at California League of Bond Oversight Committees 2020 Conference
 - o Mr. Heinlein explained that there is no date set yet for the conference, but he believes it's been moved to Laguna Hills

2. Selection of a Vice Chairperson
 - o Nomination: Mr. Estrada

Discussion/Action Items

Motion by Mr. Schoenfeld, second by Ms. Eichman to approve the Mr. Estrada for Vice Chairperson

Approval of Mr. Estrada for Vice Chairperson
Vote: 9-0-0
Abstain: 0
Absent: 0

FUTURE AGENDA ITEMS

- Attendance at California League of Bond Oversight Committees 2020 Conference

Future Agenda Items

ADJOURNMENT

Motion by Mr. Gibbs, second by Mr. Estrada to adjourn the meeting at 7:31 p.m.

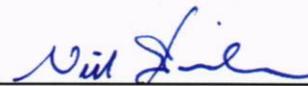
Adjournment
Vote: 9-0-0
Abstain: 0
Absent: 0

The next regular meeting of the Measure EE Citizens Oversight Committee will be held in the Caulfield Room at Saugus Union School District at 24930 Avenue Stanford, Santa Clarita, CA 91355 on Thursday, February 6, 2020 at 6:00 p.m.

Measure EE Citizens Oversight Committee Meeting
February 6, 2020

Approved 2/6/2020


Collin Schoenfeld, Chairperson


Nick Heinlein, Assistant Superintendent of Business