



**MEETING OF THE MEASURE EE  
CITIZENS' OVERSIGHT COMMITTEE**

11/04/2021 06:30 PM  
Plum Canyon Elementary  
28360 N. Alfred Way, Saugus, CA 91350  
(661) 294-5300 Fax (661) 294-7525  
www.saugusd.org

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**MEETING MINUTES**

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**Attendees**

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**Voting Members:**

John Estrada, Chairperson  
Judy Egan Umeck, Vice Chairperson  
Briana Boden  
Oana Cioaca Taylor  
Nicholas Eckhart  
Jarad Elder  
Julia Phippen

**Absent Members:**

Jason Warren Gibbs  
Lisa Eichman

**Non-Voting Members:**

Colleen Hawkins, Superintendent  
Nick Heinlein, Assistant Superintendent of Business  
Jim Sandefur, Bond Project Manager  
Dayna Jones, Facilities Accountant II  
Kathie Pisano, Administrative Secretary, Facilities  
David Barlavi, Governing Board Member

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**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Heinlein called the meeting of the Citizens Oversight Committee (COC) to order at 6:39 p.m.  
Mr. Heinlein led the Pledge of Allegiance.

**II. ROLL CALL**

**III. APPROVAL OF AGENDA FOR NOVEMBER 4, 2021**

Motion made by: Judy Egan Umeck

Motion seconded by: John Estrada

Voting:

Briana Boden - Yes  
Oana Cioaca Taylor - Yes  
Nicholas Eckhart - Yes

Judy Egan Umeck - Yes  
Jarad Elderd - Yes  
John Estrada - Yes  
Julia Phippen - Yes

#### **IV. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mr. Heinlein announced that there were no advanced requests to address the Committee.

#### **V. ELECTION OF COC OFFICERS FOR 2021-2022**

##### **1. Chairperson**

Mr. Estrada was nominated by Ms. Umeck.

Motion made by: Judy Egan Umeck

Motion seconded by: John Estrada

Voting:

Briana Boden - Yes  
Oana Cioaca Taylor - Yes  
Nicholas Eckhart - Yes  
Judy Egan Umeck - Yes  
Jarad Elderd - Yes  
John Estrada - Yes  
Julia Phippen - Yes

##### **2. Vice Chairperson**

Ms. Umeck was nominated by Mr. Estrada.

Motion made by: John Estrada

Motion seconded by: Nicholas Eckhart

Voting:

Briana Boden - Yes  
Oana Cioaca Taylor - Yes  
Nicholas Eckhart - Yes  
Judy Egan Umeck - Yes  
Jarad Elderd - Yes  
John Estrada - Yes  
Julia Phippen - Yes

#### **VI. DISTRICT REPORTS**

Mr. Heinlein presented the COC Financial Report by committed and uncommitted funds by school site.

Mr. Heinlein showed pictures of the current facilities projects.

- Dr. Hawkins commented on the difference between the picture on the front of the report prior to all of the work done at Plum Canyon Elementary School.
  - Mr. Eckhart questioned the age of the school.
  - Dr. Hawkins explained that the original school is 20 years old and the new building is brand new.
- Ms. Umeck asked how bids were coming in.

- Mr. Heinlein explained that the bids have been coming in at lower than expected costs.
- Mr. Eckhart inquired if Cedar creek and Skyblue Mesa are older schools.
  - Mr. Heinlein responded with yes.
- Mr. Eckhart requested further explanation of the use of Bouquet Canyon Elementary as temporary housing.
  - Mr. Heinlein clarified that rather than spend the money to rent facilities to house students during construction, the District felt it was a better use of District funds to work on Bouquet Canyon Elementary to utilize the campus as temporary housing during construction.
  - Ms. Phippen asked if Bouquet Canyon Elementary would be used long-term.
  - Dr. Hawkins shared various ideas for possible use of the campus for early childhood education, special day class preschool, or possibly working with College of the Canyons Community College to offer lab hours for early childhood education students.

Mr. Heinlein then shared the List of Contracts, Notices of Completions, and Facilities Staff Allocations.

- 1. Review of COC Information**
- 2. COC Financial Report**
- 3. Facility Project Update**
- 4. Contracts**
- 5. Notice of Completions**
- 6. Facilities Salary Allocations**

**VII. APPROVAL OF MINUTES FROM MAY 27, 2021**

Motion made by: Oana Cioaca Taylor

Motion seconded by: Julia Phippen

Voting:

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

Judy Egan Umeck - Yes

Jarad Elderd - Yes

John Estrada - Yes

Julia Phippen - Yes

**VIII. FUTURE AGENDA TOPICS**

- 1. Future Meetings**

Discuss the possibility of adding additional meetings.

The next regular meeting of the Measure EE Citizens Oversight Committee will be held on Thursday, February 3, 2022 at 6:30 p.m. Location is to be determined.

**IX. ADJOURNMENT**

Motion made by: Oana Cioaca Taylor

Motion seconded by: Jarad Elderd

Voting:

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

Judy Egan Umeck - Yes

Jarad Elderd - Yes

John Estrada - Yes

Julia Phippen - Yes



John Estrada, Chairperson

  
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Nick Heinlein, Assistant Superintendent of Business