



**SAUGUS**  
Union School District  
*Excellence in Elementary Education*

**MEETING OF THE MEASURE EE CITIZENS OVERSIGHT  
COMMITTEE**

**05/05/2022 - 06:30 PM**

Cedarcreek Elementary

27792 Camp Plenty Road, Canyon Country, CA 91351  
(661) 294-5300 Fax (661) 294-7525 www.saugusd.org

---

**MEETING MINUTES**



Scan the above QR code with your phone to view this meeting agenda on your phone.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Measure EE Citizens Oversight Committee (COC), please contact the office of the Assistant Superintendent of Business at (661) 294-5300, ext. 5131. Notification 72 hours prior to the meeting will enable the Committee to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Committee shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

---

**Attendees**

**Voting Members:**

John Estrada, Chairperson  
Judy Egan Umeck, Vice Chairperson  
Briana Boden  
Oana Cioaca Taylor  
Nicholas Eckhart  
Julia Phippen

**Absent Members:**

Lisa Eichman  
Jarad Elderd  
Jason Warran Gibbs

**Non-Voting Members:**

Nick Heinlein, Assistant Superintendent, Business  
Colleen Hawkins, Superintendent  
Jim Sandefur, Bond Project Manager  
Dayna Jones, Facilities Accountant  
Shellie Gibson, Administrative Assistant, Business

---

**I. CALL TO ORDER**

Mr. John Estrada called the meeting of the Citizens Oversight Committee (COC) to order at 6:33 p.m.

**II. PLEDGE OF ALLEGIANCE**

Mr. John Estrada led the Pledge of Allegiance.

**III. ROLL CALL**

**IV. APPROVE AGENDA FOR MARCH 5, 2022**

Motion made by: Oana Cioaca Taylor

Motion seconded by: Julia Phippen

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

Julia Phippen - Yes

## **V. APPROVE MINUTES FROM FEBRUARY 10, 2022**

Motion made by: Julia Phippen

Motion seconded by: Oana Cioaca Taylor

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

Julia Phippen - Yes

## **VI. PUBLIC COMMENTS**

Mr. John Estrada announced that there were no advanced requests to address the Committee.

## **VII. DISTRICT REPORTS**

Mr. Heinlein presented the financial reports. He said that the District is switching from Keystone, the old accounting software, to Account-Ability by Colbi. He shared the new financial reports from Account-Ability. The committee asked questions about the new reports.

## **VIII. ACTION ITEMS**

### **1. Approve Citizens Oversight Committee Annual Report for 2020-2021**

The subcommittee was unable to meet.

Motion to table the item and add a new meeting date to approve the Citizens Oversight Committee Annual Report on Thursday, June 16, 2022 at 6:30 p.m.

Motion made by: Julia Phippen

Motion seconded by: Oana Cioaca Taylor

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

Julia Phippen - Yes

### **2. Approve dates for 2022-2023 Citizens Oversight Committee Meetings**

Motion made by: Judy Egan Umeck

Motion seconded by: Julia Phippen

Voting:

John Estrada - Yes  
Judy Egan Umeck - Yes  
Briana Boden - Yes  
Oana Cioaca Taylor - Yes  
Nicholas Eckhart - Yes  
Julia Phippen - Yes

Future meeting dates: September 15, 2022, November 3, 2022, February 3, 2023, May 4, 2023

The meeting on September 15, 2022 will be held at Rosedell-North (Bouquet Canyon) Elementary.

**IX. DISCUSSION ITEMS**

None.

**X. FUTURE AGENDA TOPICS**

1. Approval of Annual Report
2. Future Reporting will move towards new software

**XI. ADJOURNMENT**

Motion made by: Oana Cioaca Taylor

Motion seconded by: Julia Phippen

Voting:

John Estrada - Yes  
Judy Egan Umeck - Yes  
Briana Boden - Yes  
Oana Cioaca Taylor - Yes  
Nicholas Eckhart - Yes  
Julia Phippen - Yes

The meeting was adjourned at 7:41 p.m.



John Estrada, Chairperson



Nick Heinlein, Assistant Superintendent of  
Business