

SAUGUS UNION SCHOOL DISTRICT

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**REGULAR MEETING OF THE MEASURE EE
Citizens Oversight Committee**

Minutes

Thursday, May 14, 2020

6:00 p.m. Public Session via ZOOM TELECONFERENCE

Saugus Union School District

24930 Avenue Stanford

Valencia, CA 91355

CALL TO ORDER

Mr. Schoenfeld called the meeting of the Citizens Oversight Committee (COC) to order at 6:02 p.m.

Call to Order

Present:

Collin Schoenfeld, Chairperson

Lisa Eichman

Patricia Conwell

John Estrada

Jason Warren Gibbs

Paul Travis

Bob Aholt

Paul Lin

Judy Umeck

Roll Call

Nick Heinlein, Assistant Superintendent of Business

Lori Rubenstein, Director of Project Management

Dayna Jones, Facilities Accountant II

Absent:

Colleen Hawkins, Superintendent

Kathie Pisano, Administrative Secretary, Facilities

Absent

Visitors:

Visitors present are listed in the official visitors' record book.

Steve Petzold

Chris Trunkey, Governing Board

Visitors

Mr. Schoenfeld led the Pledge of Allegiance.

Pledge of Allegiance

APPROVAL OF AGENDA FOR MAY 14, 2020

Motion by Mr. Gibbs, second by Ms. Umeck to approve the agenda for May 14, 2020.

Approval of Agenda for
May 14, 2020
Vote: 9-0-0
Abstain: 0
Absent: 0

APPROVAL OF MINUTES FROM FEBRUARY 6, 2020

Motion by Ms. Eichman to approve minutes with correction of Ms. Umeck’s misspelling of her name, second by Ms. Conwell to approve the corrected minutes for February 6, 2020.

Minutes Approved for
February 6, 2020
Vote: 7-0-0
Abstain: 2
(Aholt/Umeck)
Absent: 0

HEARING SESSION

Mr. Schoenfeld announced there was one advanced requests to address the Committee, Steve Petzold.

Advanced Written
Requests to Address
the Committee

- Mr. Petzold thanked the District for the detailed information on the website for Measure EE. He indicated it is the best that he has seen by any District.
- He expressed concerns over the \$400,000 for Bond Support.
- He doesn’t find the report to the community beneficial. He would like to see a letter like the one provided by the Hart District.

PRESENTATIONS & REPORTS

Mr. Heinlein presented the COC Report:

Measure EE Update
from District Staff

- Stated over 40 million has been committed from Series A & Series B Bond sales. Uncommitted is 6 million, since mid-April.
- Reviewed page 2. Line item 1, 63 million for future projects. Line items 2-30 are projects we are working on currently. Line item 31 is salary and benefits for District employees working on Measure EE projects. Line item 32 is our completed projects.

Mr. Heinlein presented the SUSD Facilities Update from the Board Meeting on May 5, 2020, noting that some projects in this report are not funded by Measure EE. The following are Measure EE projects:

- Bridgeport
 - Paint exterior of school
 - Fencing to create single point of entry
 - Shade structures for parent pick up area
 - Kindergarten flooring
 - Quad area landscaping
- Mountainview
 - Paint exterior of school
 - Playground equipment – swings
- North Park
 - Flooring in the halls and MPR
 - New rubber matting for playground equipment
 - Single Point of Entry - new fencing

- Rio Vista
 - Paint exterior of school
- Helmers
 - New classroom building, starting to remove portables
- Highlands
 - Paint exterior of school
 - Modernize core of building to add Flex Lab (Science Lab)
- Cedar creek
 - New MPR, break ground in fall
- Foster
 - Paint exterior of school
- Plum Canyon
 - New classroom building, in the framing phase
 - Fencing to create single point of entry
- Rosedell
 - New seven classroom building with a Flex (Science Lab)

Mr. Schoenfeld questioned if Covid-19 was slowing down or speeding up the construction. Mr. Heinlein explained, school construction is an essential function so we have sped up and are working as fast as we can. Ms. Eichman added, she loves the designs of the new buildings as they are futuristic, hi-tech and modern.

Mr. Heinlein shared the Tax Rate Report prepared by Keygent LLC, the District's financial advisor. He stated the District is looking into selling Series C in August.

Mr. Aholt questioned if the bond rates are the same as the projected rates in the original bond plan. Mr. Heinlein explained the current and projected tax rates listed on page 3. Mr. Gibbs and Mr. Travis asked what the bond pricing would be if we sold now vs later. Mr. Heinlein stated, we will not know the pricing until it hits the market. Also mentioned Santa Clarita has been very attractive to investors and we usually get good rates.

Mr. Heinlein presented the Quarterly Facilities Salary Allocation. There were no questions.

Mr. Heinlein informed the committee there will be two positions on the COC Committee that will expire in July. More information to follow. Mr. Gibbs asked whose positions are expiring. Mr. Heinlein indicated Ms. Eichman's and Mr. Estrada's positions, and he encourage those members to reapply.

Mr. Gibbs questioned why Magdy Abdalla is not listed on roll call. Mr. Heinlein informed the committee Mr. Abdalla has resigned as of December 30, 2019. The District does not plan to fill the Director position, but has posted to fill a Project Manager position. This Project Manager position will be a "boots on the ground" onsite manager with experience with DSA.

Ms. Umeck asked if the expediting of building and projects was due to more funding. Mr. Heinlein said not due to any more funding as it is a change in philosophy. The prior philosophy was to only touch the site once, now it is let's move and do everything as fast as we can.

DISCUSSION/ACTION ITEMS

Approve/Discuss Citizens Oversight Committee Annual Report for 2018-2019

Approval of meeting on June 16, 2020 to review and approve Annual Report 2018-2019
Vote: 9-0-0
Abstain: 0
Absent: 0

Due to Covid-19 the subcommittee has not finalized the report. The subcommittee is working on it and will present it at the COC Meeting on June 16, 2020.

Motion by Ms. Conwell, second by Mr. Travis to hold a meeting on June 16, 2020 to review and approve the COC Annual Report for 2018-2019.

Confirm name change from Flex Classroom to Flex Classroom (Science Lab)

- Mr. Schoenfeld indicated the name has been corrected.

Approve dates for 2020-2021 Citizens Oversight Committee Meetings: September 17, 2020, November 5, 2020, February 4, 2021 and May 6, 2021.

Approval of 2020-2021 COC meeting dates
Vote: 9-0-0
Abstain: 0
Absent: 0

Motion by Mr. Estrada, second by Ms. Eichman to approve the 2020-2021 COC meeting dates.

FUTURE AGENDA ITEMS

- Approve Citizens Oversight Committee Annual Report 2018-2019

Future Agenda Items

ADJOURNMENT

Motion by Ms. Eichman, second by Ms. Conwell to adjourn the meeting at 6:56 p.m.

Adjournment
Vote: 9-0-0
Abstain: 0
Absent: 0

The next regular meeting of the Measure EE Citizens Oversight Committee will be held via Zoom Teleconference on Tuesday, June 16, 2020 at 6:00 p.m.

Measure EE Citizens Oversight Committee Meeting
June 16, 2020

Approved June 29, 2020

DocuSigned by:

Collin Schoenfeld

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Collin Schoenfeld, Chairperson

DocuSigned by:

Nick Heinlein

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Nick Heinlein, Assistant Superintendent of Business