

**SAUGUS UNION SCHOOL DISTRICT**

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**REGULAR MEETING OF THE MEASURE EE  
Citizens Oversight Committee**

**Minutes**

**Monday, June 29, 2020**

**6:30 p.m. Public Session via ZOOM TELECONFERENCE**

**Saugus Union School District**

**24930 Avenue Stanford**

**Valencia, CA 91355**

**CALL TO ORDER**

Mr. Schoenfeld called the meeting of the Citizens Oversight Committee (COC) to order at 6:33 p.m.

Call to Order

Present:

- Collin Schoenfeld, Chairperson
- Lisa Eichman
- Patricia Conwell
- Jason Warren Gibbs
- Paul Travis
- Bob Aholt
- Paul Lin
- Judy Umeck

Roll Call

- Colleen Hawkins, Superintendent
- Nick Heinlein, Assistant Superintendent of Business
- Lori Rubenstein, Director of Project Management
- Dayna Jones, Facilities Accountant II

Absent:

- John Estrada
- Kathie Pisano, Administrative Secretary, Facilities

Absent

Visitors:

- Visitors present are listed in the official visitors' record book.
- David Barlavi, Governing Board

Visitors

Mr. Schoenfeld led the Pledge of Allegiance.

Pledge of Allegiance

**APPROVAL OF AGENDA FOR JUNE 29, 2020**

Motion by Mr. Gibbs, second by Mr. Lin to approve the agenda for June 29, 2020.

Approval of Agenda for  
June 29, 2020  
Vote: 8-0-0  
Abstain: 0  
Absent: 1 (Estrada)

**APPROVAL OF MINUTES FROM MAY 14, 2020**

Motion by Ms. Conwell, second by Ms. Umeck to approve the minutes for May 14, 2020.

Minutes Approved for  
May 14, 2020  
Vote: 8-0-0  
Abstain: 0  
Absent: 1 (Estrada)

**HEARING SESSION**

Mr. Schoenfeld announced there were no advanced requests to address the Committee.

Advanced Written  
Requests to Address  
the Committee

**PRESENTATIONS & REPORTS**

None

Measure EE Update  
from District Staff

**DISCUSSION/ACTION ITEMS**

Approve/Discuss Citizens Oversight Committee Annual Report for 2018-2019

Approval COC Annual  
Report for 2018-2019  
Vote: 8-0-0  
Abstain: 0  
Absent: 1 (Estrada)

Mr. Gibbs reviewed the SUSD Measure EE Citizens' Oversight Committee Annual Report, dated June 29, 2020. He explained it was created by the sub-committee (Mr. Gibbs, Mr. Aholt, Mr. Travis) while following California League of Bond Oversight Committees (CaLBOC) guidelines.

Mr. Aholt noted an appendix page was added to this report. The committee would like to see more clarity on staff time, COC Report linked to ballot language, and Ed Code cost- saving measures.

Mr. Gibbs asked Mr. Heinlein about the District's Deferred Maintenance Plan. Mr. Heinlein shared the District only receives \$300,000.00 per year. Most of the projects listed Measure EE is Deferred Maintenance items.

Motion by Mr. Gibbs, second by Ms. Eichman to approve the COC Annual Report for 2018-2019

**FUTURE AGENDA ITEMS**

- Would like to meet at a school site, if restrictions are lifted.

Future Agenda Items

**ADJOURNMENT**

Motion by Mr. Lin, second by Mr. Gibbs to adjourn the meeting at 6:57 p.m.

Adjournment  
Vote: 8-0-0  
Abstain: 0  
Absent: 1 (Estrada)

The next regular meeting of the Measure EE Citizens Oversight Committee will be held via Zoom Teleconference on Tuesday, September 17, 2020 at 6:00 p.m.

Measure EE Citizens  
Oversight Committee  
Meeting  
September 17, 2020

Approved September 17, 2020

DocuSigned by:  
  
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 John Estrada, PTA/PTO Site Counsel Representative

DocuSigned by:  
  
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 Nick Heinlein, Assistant Superintendent of Business