

SAUGUS UNION SCHOOL DISTRICT
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**REGULAR MEETING OF THE MEASURE EE
Citizens Oversight Committee**

Minutes

**Thursday, February 4, 2021
6:00 p.m. Public Session via ZOOM TELECONFERENCE
Saugus Union School District
24930 Avenue Stanford
Valencia, CA 91355**

CALL TO ORDER

Mr. Schoenfeld called the meeting of the Citizens Oversight Committee (COC) to order at 6:03 p.m.

Call to Order

Present:

Collin Schoenfeld, Chairperson
Lisa Eichman
Patricia Conwell
John Estrada
Jason Warren Gibbs (arrived at 6:05pm)
Paul Travis
Robert Aholt
Judy Umeck

Roll Call

Colleen Hawkins, Superintendent
Nick Heinlein, Assistant Superintendent of Business
Lori Rubenstein, Director of Project Management
Dayna Jones, Facilities Accountant II
Kathie Pisano, Administrative Secretary, Facilities
David Barlavi, Governing Board Member
Katherine Cooper, Governing Board Member

Absent:

Paul Lin

Absent

Visitors:

Visitors present are listed in the official visitors' record book.

Visitors

Mr. Schoenfeld led the Pledge of Allegiance.

Pledge of Allegiance

APPROVAL OF AGENDA FOR FEBRUARY 4, 2021

Motion by Mr. Gibbs, second by Mr. Travis to approve the agenda for February 4, 2021.

Approval of Agenda for
February 4, 2021
Vote: 8-0-0
Abstain: 0
Absent: 1 (Lin)

APPROVAL OF MINUTES FROM NOVEMBER 5, 2020

Motion by Ms. Conwell, second by Ms. Eichman to approve the minutes for November 5, 2020.

Minutes Approved for
November 5, 2020
Vote: 8-0-0
Abstain: 0
Absent: 1 (Lin)

HEARING SESSION

Mr. Schoenfeld announced that there were no advanced requests to address the Committee.

Advanced Written
Requests to Address
the Committee

PRESENTATIONS & REPORTS

Mr. Heinlein presented the COC Financial Report. He explained that we are seeing construction costs coming down. Ms. Rubenstein confirmed. Mr. Heinlein stated that he expects the budget allocations to decrease.

Measure EE Update
from District Staff

Mr. Aholt requested an update on Bouquet Canyon as he noticed it was removed from the financial report. Mr. Heinlein explained that the items in question were moved to other funding source that is designated for facilities. He expressed that he doesn't ever want the committee to feel any hesitation so the District is charging the Bouquet Canyon Temporary Housing project to Fund 40. Ms. Jones said the next report will show the funds moved.

Mr. Heinlein continued with the reports that showed the contracts approved since November 5, 2020, Notice of Completions since November 5, 2020 and the Facilities Staff Cost Allocations.

There were no further questions.

Mr. Heinlein went on to share pictures of the current facilities projects.

- Fire alarm projects including Tesoro del Valle, Rosedell, and Rio Vista.
 - Ms. Rubenstein explained the invasive nature of these projects.
- Fencing projects at Cedar creek and Helmers.
- Artificial turf was laid at Helmers providing for greater usability of space to limit flooding in the area.
- Backpack hooks are being replaced throughout the District for safety as the current hooks are eye level to small children and can present a hazard.
- Bouquet Canyon Roof Replacement Project (not Measure EE)
 - Mr. Heinlein stopped to discuss the Bouquet Canyon Roof Replacement Project, even though it isn't a Measure EE project. He explained that other roofing projects throughout the District will be paid for through Measure EE. He and Ms. Rubenstein commented on how durable the new roofing materials are, with no leaks during rains and providing energy savings because of the white reflective surface.
- The new Plum Canyon Classroom Building is scheduled for completion in March.

- Mr. Heinlein showed the outdoor learning areas and roll up garage doors to allow for indoor and outdoor spaces.
- Emblem Academy new sensory garden for special needs students (not Measure EE)
 - This project is funded through CFD. Dr. Hawkins explained that the District desired to create inclusive spaces for the regional autism program that is housed at Emblem Academy. She shared that at Mountainview Elementary, some of the students require wheelchairs and walkers. The District wants to build a play structure that will allow them to get on the structure and possibly out of their wheelchairs to play.
 - Mr. Schoenfeld said he is impressed with the District’s inclusivity in this project.
- Walking track at Emblem Academy (not Measure EE)
 - This project is funded through CFD, however walking tracks at other sites will be funded through Measure EE.
- New black top at Emblem Academy (not Measure EE)
 - This project is funded through CFD, however there will be other sites that will be redone and funded through Measure EE. Mr. Heinlein shared how creating the same blacktop games at each site allows the PE TOSA’s to use consistent training for teachers Districtwide.
- Plum Canyon Kindergarten playground with colors consistent with the site.

DISCUSSION/ACTION ITEMS

1. Financial and Performance Audits for Fiscal Year 2019-20

Discussion/Action Items

Mr. Aholt questioned if there were any audit findings. Mr. Heinlein replied, no.

Motion by Mr. Aholt, second by Mr. Gibbs to approve the Financial and Performance Audits for Fiscal Year 2019-2020

Approval of Financial and Performance Audits for Fiscal Year 2019-20
Vote: 8-0-0
Abstain: 0
Absent: 1 (Lin)

2. Subcommittee for Annual Report

Mr. Schoenfeld asked for members to join the subcommittee for the annual report. Mr. Aholt & Mr. Travis agreed to be on this committee, and possibly Mr. Gibbs.

FUTURE AGENDA ITEMS

- Possibly elect a Vice Chair
- Subcommittee update for annual report

Future Agenda Items

ADJOURNMENT

Motion by Ms. Umeck, second by Ms. Conwell to adjourn the meeting at 6:37 p.m.

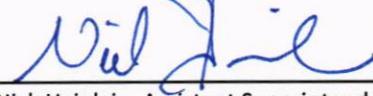
Adjournment
Vote: 8-0-0
Abstain: 0
Absent: 1 (Lin)

The next regular meeting of the Measure EE Citizens Oversight Committee will be held in the Caulfield Room at Saugus Union School District at 24930 Avenue Stanford, Santa Clarita, CA 91355 on Thursday, May 6, 2021 at 6:00 p.m.

Measure EE Citizens
Oversight Committee
Meeting
May 6, 2021

Approved May 27, 2021


Collin Schoenfeld (Jun 2, 2021 09:20 PDT)
Collin Schoenfeld, Chairperson


Nick Heinlein, Assistant Superintendent of Business