



MEETING OF THE MEASURE EE CITIZENS
OVERSIGHT COMMITTEE
02/10/2022 06:30 PM
North Park Elementary, 23335 W. Sunset Hills
Drive, Valencia, CA 91354
(661) 294-5300 Fax (661) 294-7525
www.saugusd.org

MEETING MINUTES

Attendees

Voting Members

John Estrada, Chairperson
Judy Egan Umeck, Vice Chairperson
Briana Boden
Oana Cioaca Taylor
Nicholas Eckhart
Lisa Eichman
Jason Gibbs

Absent Members:

Jarad Elder
Julia Phippen

Non-Voting Members:

Nick Heinlein, Assistant Superintendent of Business
Jim Sandefur, Bond Project Manager
Dayna Jones, Facilities Accountant
Shellie Gibson, Administrative Assistant, Business

I. CALL TO ORDER

Mr. Estrada called the meeting of the Citizens Oversight Committee (COC) to order at 6:32 p.m.

II. PLEDGE OF ALLEGIANCE

Mr. Estrada led the Pledge of Allegiance.

III. ROLL CALL

IV. APPROVE AGENDA FOR FEBRUARY 10, 2022

Motion made by: Oana Cioaca Taylor

Motion seconded by: Briana Boden

Voting:

John Estrada - Yes

Judy Egan Umeck - Not Present
Briana Boden - Yes
Oana Cioaca Taylor - Yes
Nicholas Eckhart - Yes
Lisa Eichman - Yes
Jason Gibbs - Yes

V. APPROVE MINUTES FROM NOVEMBER 4, 2021

Motion made by: Oana Cioaca Taylor

Motion seconded by: Nicholas Eckhart

Voting:

John Estrada - Yes
Judy Egan Umeck - Not Present
Briana Boden - Yes
Oana Cioaca Taylor - Yes
Nicholas Eckhart - Yes
Lisa Eichman - Yes
Jason Gibbs - Yes

VI. PUBLIC COMMENTS

Mr. Petzold addressed his concerns over the use of bond money for the purchase of new furniture at Plum Canyon Elementary. He stated that Plum Canyon Elementary is a newer school and questioned if the furniture really needs to be replaced.

VII. DISTRICT REPORTS

- Mr. Heinlein presented the COC Financial Report.
- Mr. Heinlein presented the Facility Projects Update, pictures of the current facilities projects.
- Mr. Heinlein shared the list of Contracts, Notice of Completions, and Facilities Staff Allocations.

VIII. ACTION ITEMS

1. Approve Measure EE Financial and Performance Audits for Fiscal Year 2020-21

Mr. Heinlein presented the audit report to the committee.

Motion made by: Oana Cioaca Taylor

Motion seconded by: Jason Gibbs

Voting:

John Estrada - Yes
Judy Egan Umeck - Yes
Briana Boden - Yes
Oana Cioaca Taylor - Yes
Nicholas Eckhart - Yes

Lisa Eichman - Yes

Jason Gibbs - Yes

IX. DISCUSSION ITEMS

1. Document Production Process

Mr. Heinlein stated that he wanted to make sure that the District provides the committee with everything they want. Do they want different reports, different timeframes, ie. by fiscal year and a condensed version of the prior year? Or maybe a report by projects?

The committee discussed the possibilities and asked Mr. Heinlein to provide the reports discussed at the next meeting and then the committee could decide which ones they would want and find most useful.

2. Subcommittee for Annual Report

Mr. Gibbs explained the duties of the Subcommittee for the Annual Report, as he was on the committee last year.

Three committee members volunteered for the subcommittee:

1. Jason Gibbs
2. Nick Eckhart
3. John Estrada

3. Future Meetings

Mr. Heinlein asked if the committee would like additional meetings, suggesting that there could be a meeting to tour sites and see the work being done and completed projects.

The committee agreed to have a meeting to tour the sites. The District will send out a few dates to get a consensus of what would be the best time/date.

X. FUTURE AGENDA TOPICS

1. Approval of Annual Report
2. Future meeting dates

XI. ADJOURNMENT

Motion made by: Jason Gibbs

Motion seconded by: Oana Cioaca Taylor

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

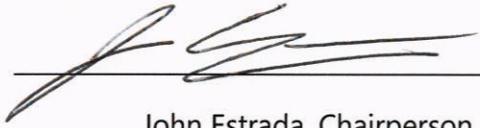
Oana Cioaca Taylor - Yes

Nicholas Eckhart - Yes

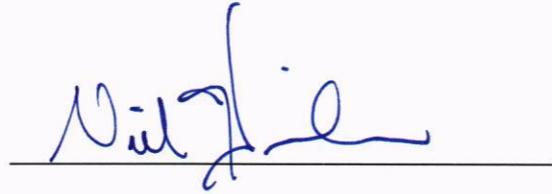
Lisa Eichman - Yes

Jason Gibbs - Yes

The meeting was adjourned at 7:22 p.m.

A handwritten signature in blue ink, appearing to be 'John Estrada', written over a horizontal line.

John Estrada, Chairperson

A handwritten signature in blue ink, appearing to be 'Nick Heinlein', written over a horizontal line.

Nick Heinlein, Assistant Supt. of Business