



## SAUGUS UNION SCHOOL DISTRICT

Facilities Office  
24930 Avenue Stanford  
Santa Clarita, CA 91355  
(661) 294-5300

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### ADDENDUM NO. ADD-01

School Site: Pupil Transportation Services, Bid No. 23-24-7230  
Santa Clarita, California

Date: May 8, 2024

#### NOTICE TO BIDDERS:

The following revisions and / or clarifications shall be made to the bidding requirements and contract documents. Revise and amend the documents for the above-named project in accordance with this addendum. The bid shall reflect these addendum changes and each bidder shall make reference in their bid to this addendum.

All bidding requirements and contract documents shall apply to this addendum as originally indicated in the applicable portions of the contract documents, unless otherwise modified by this addendum.

#### 1. GENERAL

##### A. THE FOLLOWING ITEMS ARE ISSUED AS RESPONSES TO PRE-BID REQUESTS FOR CLARIFICATION SUBMITTED BY THE BIDDERS:

**Question :** From Desmond Poulson First Group.com “There is a pricing section for “Non-Conforming Vans” but no mention of requirements for these drivers and vehicles. So, unless the school district requires Non- Conforming Van drivers to have Commercial Drivers Licensees, I recommend adding Clarifying Language so potential bidders are not confused and so its fair, competitive bid for the school District.

**Answer:** The District requires all drivers have a Commercial Driver’s License/ School Bus Certificate.

**Questions:** From Ken Pittman Durham School Services Attached are questions we have regarding the bid.

1. Can you provide a current Fleet list?
2. Please provide the number of conflicting and non-conflicting trips to date.
3. It states in the document that the district requires the contractor to provide additional buses. What size buses are required?
4. Please provide he miles and hours for each route.

5. Can a contractor submit bid which utilities only the district fleet?
6. Does the district have sufficient buses to meet the 10% requirement for spare buses or would these buses be required of the contractor?
7. What fuel types are current buses
8. On page 9, section 2.4.2 it states," contractor shall pay each driver employed to provide services under this agreement at least sixteen dollars (23) per hour. Please clarify if it is \$16 or \$23.
9. Is it the districts intent in issuing this bid to hire a private contractor to operate home to school transportation for the district, to include driver and office staffing? If so, are current district staff personnel eligible to be hired upon the interview process?
10. Please provide driver wage scale.
11. What is the required number of activity buses per the bid? Is the contractor required to provide these, or are there sufficient district buses for this purpose?

**Answer:** 1. Yes, we are providing Exhibit G, the current fleet list along with the contractor fleet see attached.

2. We had a total of 76 Non conflicting field trips and 153 Conflicting field trips.
3. The contractor to provide 4 conventional buses and 2 Transit buses with HVAC.
4. Hours per route are up to 5 hours, see Exhibit G for miles per route.
5. All bidders must provide a bid that includes district vehicles as well as contractor Provided buses.
6. The buses required are a combination of fleet owned by the district as well as contractor provided buses.
7. See attached Exhibit G current fleet list.
8. There is a clerical error on page 9 section 2.4.2 the correct amount is Twenty-Three Dollars (23).
9. The district currently hires a contractor to operate home to school transportation for Special education students. This included all drivers, Manager, Trainer, dispatcher, and Mechanics. Employees are not district employees and are eligible to be hired upon the interview process.
10. The driver wage scale is \$23-\$27 dollars an hour.
11. See the attached Exhibit G for activity buses, some of which are provide by the contractor.

**Question :** As a note, the transportation bid is not listed on your website as a current bid opportunity or on the Colbi Secure bids site, just as a manual .

**Answer:** The website will be changed to read "Bid Opportunity".

**B. THE FOLLOWING ITEMS ARE ISSUED AS CLARIFICATIONS TO THE BID DOCUMENTS:**

1. Notice to Bidders page 3 previous klay was 23-24-XXX and is now to listed as Bid NO. 23-24-7230 See attached .
2. Page 9 section 2.4.2 amount written was sixteen and is now corrected to read Twenty-three Dollars see attached page 9.

**C. PROJECT SPECIFICATIONS**

1. N/A

END of Addendum No. 1  
Total Number of Pages: 6

ENCLOSURES: N/A

**EXHIBIT G**

**SAUGUS UNION SCHOOL DISTRICT BUS INFORMATION**

Bus #	Maximum Pass #	Year	Type	Owner		License	VIN #	Model	Trans/ Brake	Chassis	Fuel Type	Daily Average Miles Per Route	NEEDS TO HAVE HVAC
4	72	2017	Conventional	Saugus	C	1517233	1BAKGCBA0HF333927	Ford	Auto/Air	Bluebird	Propane	Activity Bus	Yes
16	69	2010	Conventional	Saugus	C	1356993	1BAKGC5A8BF280378	Bluebird	Auto/Air	Bluebird	propane	Activity Bus	Yes
18	69	2010	Conventional	Saugus	C	1356994	1BAKGC5AXB280379	Bluebird	Auto/Air	Bluebird	Propane	Activity Bus	Yes
19	75	2019	Conventional	Saugus	C	1551393	1BAKGCBA0LF359212	Bluebird	Auto/Air	Bluebird	Propane	Activity Bus	Yes
20	75	2019	Conventional	Saugus	C	1551394	1BAKGCBA2LF359213	Bluebird	Auto/Air	Bluebird	Propane	Activity Bus	Yes
2	24	2014	Cutaway	Saugus	A	1419683	1FDEE4FLOEDA88835	Ford	Auto/Hyd	E-Series	Gasoline	75	Yes
11	24	2014	Cutaway	Saugus	A	1420078	1FDEE4FL7EDA88833	Ford	Auto/Hyd	E-Series	Gasoline	47	Yes
14	18/2	2014	Cutaway	Saugus	A	1419900	1FDEE4FL9EDA88834	Ford	Auto/Hyd	E-Series	Gasoline	Spare	Yes
15	18/2	2014	Cutaway	Saugus	A	1420077	1FDEE4FL1EDA89041	Ford	Auto/Hyd	E-Series	Gasoline	55	Yes
21	24	2014	Cutaway	Saugus	A	1420079	1FDEE4FL6EDA91755	Ford	Auto/Hyd	E-Series	Gasoline	58	Yes
50	24	2020	Cutaway	Saugus	A	1607093	1FDFE4FN9MDC19782	Ford Collins	Auto/Hyd	E-Series	Gasoline	70	Yes
51	24	2020	Cutaway	Saugus	A	1607096	1FDFE4FN7MDC19778	Ford Collins	Auto/Hyd	E-Series	Gasoline	76	Yes
52	21/2	2020	Cutaway	Saugus	A	1607092	1FDFE4FN9MDC19779	Ford Collins	Auto/Hyd	E-Series	Gasoline	96	Yes
53	21/2	2020	Cutaway	Saugus	A	1607107	1FDFE4FN5MDC19780	Ford Collins	Auto/Hyd	E-Series	Gasoline	95	Yes
54	21/2	2020	Cutaway	Saugus	A	1607105	1FDFE4FN7MDC19781	Ford Collins	Auto/Hyd	E-Series	Gasoline	60	Yes
V100	8	2006	Non-Conforming Van	Saugus		1207954	1FMNE31L26HA47876	Ford	Auto/Hyd	E350	Gasoline	60	Yes
22	60	2025	W/C Conventional	Saugus	C		1BAKGCBA55F805067	Bluebird	Auto/Air	Bluebird	Propane	Activity Bus	Yes
23	54/2	2025	W/C Conventional	Saugus	C		1BAKGCBA75F805068	Bluebird	Auto/Air	Bluebird	Propane	Activity Bus	Yes
12	24/2	2005	W/C Conventional	Saugus	C	1213072	4DRBUAFL76B238412	International	Auto/Air	CE200	Diesel	Spare	Does Not have HVAC
17	24/2	2005	W/C Conventional	Saugus	C	1213071	4DRBUAFL06B238413	International	Auto/Air	CE200	Diesel	Spare	Does Not have HVAC
39	24/2	2005	W/C Conventional	Saugus	C	1231192	4DRBUAFN06B261076	International	Auto/Air	CE200	Diesel	Spare	Does Not have HVAC
40	24/2	2005	W/C Conventional	Saugus	C	1231191	4DRBUAFN26B261077	International	Auto/Air	CE200	Diesel	Spare	Does Not have HVAC
120	76	2016	Transit	Contractor	D	2265772	4DRBWAAR0GB453572	International	Auto/Air	RE3911	Diesel	Activity Bus	Yes
105	84	2000	Transit	Contractor	D	7JLV462	1T7HT4B29Y1085252	Thomas	Auto/Air	MVPER	Diesel	Training Bus	Yes
16-47	30v	2016	W/C Conventional	Contractor	C	6369852	4DRBUAAL8GB023449	International	Auto/Air	CE3208	Diesel	60	Yes
16-48	30v	2016	W/C Conventional	Contractor	C	6369552	4DRBUAAL4GB023450	International	Auto/Air	CE3208	Diesel	60	Yes
16-49	30v	2016	W/C Conventional	Contractor	C	6369652	4DRBUAAL8GB023452	International	Auto/Air	CE3208	Diesel	70	Yes
16-50	30v	2016	W/C Conventional	Contractor	C	6369752	4DRBUAALXGB023453	International	Auto/Air	CE3208	Diesel	65	Yes

**SAUGUS UNION SCHOOL DISTRICT  
NOTICE TO BIDDERS FOR PUPIL TRANSPORTATION SERVICES – BID NO. 23-24-7230**

1. Notice is hereby given that the Governing Board (“Board”) of the Saugus Union School District, (“District”), will receive sealed bids for a contract for pupil transportation services. Currently the District transports approximately 180 special education students Monday through Thursday and approximately 140 special education students on Fridays. There are currently 13 routes. The District also requests the availability of activity buses for field trip transportation.
2. Sealed Bids will be received until **3:00 p.m., May [29], 2024**, at the District’s administrative offices, 24930 Avenue Stanford, Santa Clarita, CA 91355, at which time the bids will be opened and publicly read aloud. Any bid that is submitted after this time shall be deemed non-responsive and returned to the bidder.
3. All bids shall be on the forms provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents including, without limitation, the Notice to Bidders, the Instructions to Bidders, this Bid Form and its attachments and the form of Agreement and its attachments.
4. A **mandatory pre-bid conference** will be held on **May [14], 2024, at 2:00 P.M.** at the District Office Maintenance Department, 24930 Avenue Stanford, Santa Clarita, CA 91355.
5. Contract Documents may be obtained from [Suki Huitink], Maintenance Department or via <https://www.saugusud.org/Maintenance-and-Operations>
6. The Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. Unless otherwise required by law, no bidder may withdraw its bid for ninety (90) days after the date of the bid opening.
7. The District shall award the bid, if it awards it at all, to the responsive bidder who the District determines can best provide pupil transportation services at the lowest possible cost consistent with proper and satisfactory service. The District reserves the right to let the Contract to other than the lowest bidder as authorized by Education Code section 39802.
8. The contract will contain a liquidated damages clause.

Advertised: 4/[23]/24 & 4/[30]/24

remain in effect notwithstanding any rejection of Contractor driver pursuant to this Agreement. The adequate number of drivers shall be determined by the District subject to the following formula: (a) the number of Bus Routes plus ten percent (10%) cover driver ration; and (b) the sum number of Bus Routes and Special Trips. Should Contractor fail to provide sufficient drivers, the District may secure such services and reduce the Contractor's next invoice by the cost of such services.

2.4.2. Driver's Wages. Contractor shall pay each driver employed to provide Services under this Agreement at least **Twenty-Three Dollars (\$23) per hours**, exclusive of Contractor provided benefits, subject to the same escalator provided for in the "Rate Adjustment" section herein. Driver's performing services under this Agreement shall be paid a minimum of five (5) hours per day, except when a work assignment is cancelled.

2.4.3. Minimum Qualifications of Drivers.

2.4.3.1. Contractor shall employ only qualified drivers trained and licensed in accordance with applicable California and federal laws to operate the vehicles that will be used to provide transportation services under this Agreement, including, without limitation: training sufficient to obtain a School Bus Driver's Certificate; training to ensure proficiency in the type(s), brake system(s), or transmission(s) of vehicle(s) to which any driver might be assigned; specialized training required to transport student with disabilities, medical, or other special needs, to the extent that a driver will be assigned to a route in which any such students will be transported. Prior to a driver employed by the Contractor performing Services under this Agreement, and at the District's discretion, drivers may be required to participate in two (2), four (4) hour training sessions regarding orientation, pupil management, and the District's disciplinary standards.

2.4.3.2. Continuing Training. Contractor shall require every driver to complete the following continuing training each year:

2.4.3.2.1. If a driver performing Services under this Agreement is involved in an accident or incident that the District in its discretion deems to be preventable, the affected driver shall participate in four (4) hours of mandatory behind the wheel training. The Contractor shall not allow the affected driver to perform transportation services under this Agreement until proof of such retraining is provided to the District.

2.4.3.2.2. Any training required to maintain any licenses or permits required under this Agreement.

2.4.3.2.3. Any training other training mutually agreed upon by the District and the Contractor.

2.4.3.3. Minimum Health Requirements.