



Memorandum of Understanding

between

the Saugus Union School District

and

the Saugus Teachers' Association

August 26, 2022

Short Term Independent Study School

The Saugus Union School District (SUSD) and the Saugus Teachers' Association (STA) tentatively agree to the Memorandum of Understanding subject to the approval of the Saugus Union School District Governing Board and the membership of STA. The Memorandum of Understanding, once approved by both parties, will become effective through the 2022-2023 school year.

Synchronous Instruction:

SDLA Teachers will be responsible for the synchronous instruction for Short Term Independent Study School (STISS) as follows:

- Provide minimum 30 minutes per day of synchronous instruction during SEL time
- Upload Google Meet Link to the STISS weblink
- Record attendance of STISS Students on STISS attendance spreadsheet
- STISS Classes shall not exceed 30 students.
 - SDLA Teachers may have STISS students join their regular SDLA class as long as the SLDA class does not exceed the normal limit of 28 (1st-3rd grade) or 31 (4th-6th grade)
 - SDLA Teachers will create an additional 30-minute STISS session for times when they cannot combine their SDLA and STISS students and stay within the above enrollment limits
- If STISS classes exceed 30 students, Intervention TOSAs will be assigned to support the 30 minutes of synchronous instruction

Asynchronous Instruction:

- Teachers will be solicited to create instructional packets (10 days per month). They will be paid \$40 per day of instruction created

- Teacher of record can choose to give students the packet work or create an Independent Study Contract for the students in their classroom
 - Each day of work must be equivalent to 4.5 hours for TK-2nd grade and 5.25 hours for 3rd-6th grade.
- Teachers of record are responsible for collecting and grading work for an ISC they assign upon student's return to their classroom
- A credentialed employee at the student's home school will be responsible for collecting STISS packet work and evaluating the packets for completion upon student's return to their classroom.

This MOU is for the 2022-2023 school year only.

Jennifer Stevenson
Jennifer Stevenson (Aug 30, 2022 08:24 PDT)

Jennifer Stevenson
Assistant Superintendent Human Resources
Saugus Union School District

Michelle Mularky
Michelle Mularky (Aug 30, 2022 08:35 PDT)

Michelle Mularky
Lead Negotiator
Saugus Teachers Association