

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. [5117](#) - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code [35160.5](#))

(cf. [5111.1](#) - District Residency)

The Board shall annually review this policy. (Education Code [35160.5](#), [48980](#))

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code [35160.5](#))

*(cf. [5116](#) - School Attendance Boundaries)*The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside of his/her attendance area as follows:

a. Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous" (20 USC [7912](#); 5 CCR [11992](#))

(cf. [0450](#) - Comprehensive Safety Plan)

b. Any student who is a victim of a violent crime while on school grounds (20 USC [7912](#))

Students

BP 5116.1(b)

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Upon a finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code [35160.5](#))

- a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official, social worker, or a properly licensed or registered professional such as a psychiatrist, psychologist, or marriage and family therapist
- b. A court order, including a temporary restraining order and injunction
- c. Any sibling of a student already in attendance in that school
- d. Any student whose parent/guardian is assigned to that school as his/her primary place of employment

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between _____(insert application window dates)_____ of the school year preceding the school year for which the transfer is requested. The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code [35160.5](#))

Except for priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. (Education Code [35160.5](#))

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code [35160.5](#))

(*cf.* [6172](#) - *Gifted and Talented Student Program*)

Students

BP 5116.1(c)

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Transportation

The district shall not be obligated to provide transportation for students who attend school outside their attendance area.(cf [3250](#) - Transportation Fees)

(cf. [3540](#) - Transportation)

Legal Reference:

EDUCATION CODE

[200](#) *Prohibition against discrimination*

[35160.5](#) *District policies; rules and regulations*

[35291](#) *Rules*

[35351](#) *Assignment of students to particular schools*

[46600-46611](#) *Interdistrict attendance agreements*

[48200](#) *Compulsory attendance*

[48204](#) *Residency requirements for school attendance*

[48300-48316](#) *Student attendance alternatives, school district of choice program*

[48350-48361](#) *Open Enrollment Act*

[48980](#) *Notice at beginning of term*

CODE OF REGULATIONS, TITLE 5

[11992-11994](#) *Definition of persistently dangerous schools*

UNITED STATES CODE, TITLE 20

[6311](#) *State plans*

[7912](#) *Transfers from persistently dangerous schools*

(11/08 3/11) 7/16

Policy

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SAUGUS UNION SCHOOL DISTRICT

Santa Clarita, California