

SAUGUS UNION SCHOOL DISTRICT MEASURE EE CITIZENS OVERSIGHT COMMITTEE

ANNUAL REPORT

June 2023

On November 4, 2014, the voters residing within School Facilities Improvement District No. 2014- 1 of the Saugus Union School District (“SFID No. 2014-1”) approved the Saugus Union School District (“District”) Measure EE general obligation bond measure. The Measure EE election was called in accordance with the California Constitution and laws, including, but not limited to, the “Smaller Classes, Safer Schools, and Financial Accountability Act,” also known as “Proposition 39.”

The Saugus Union School District Measure EE Citizens’ Oversight Committee (“COC”) has approved and adopted this annual report, in accordance with Education Code Section 15280(b). The purpose of this report is to inform the public regarding expenditures of proceeds of the Measure EE general obligation bonds, for the period from July 1, 2021, to June 30, 2022 (“Reporting Period”).

I. COC membership and officers

The membership on the COC presently consists of the following individuals:

- Mr. John Estrada *(Parent Representative 2022-2024)*
- Ms. Lisa Eichman *(Business Representative 2022-2024)*
- Ms. Briana Boden *(Community Representative 2021-2023)*
- Mr. Nicholas Eckhart *(Community Representative 2021-2023)*
- Mr. Jarad Elderd *(Parent Representative 2021-2023)*
- Mr. Jason Warren Gibbs *(Taxpayer Organization Representative 2021-2023)*
- Ms. Julia Phippen *(Community Representative 2021-2023)*
- Ms. Oana Cioaca Taylor *(Community Representative 2021-2023)*
- Ms. Judy Egan Umeck *(Senior Citizen Representative 2021-2023)*

The following individuals are the current officers of the COC:

- Mr. John Estrada *(Chairperson)*
- Ms. Julia Phippen *(Vice Chairperson)*

II. COC activities during the Reporting Period

For information regarding the meetings and activities of the COC, please see the COC meeting minutes on the COC website, at the following link:

<https://www.saugusud.org/Measure-EE>

All approved minutes and annual reports of the COC are available for review on the

COC website. Additional documents and reports are posted at the COC website in accordance with the guidelines and policies applicable to the COC or as otherwise directed by the COC.

III. COC findings for the Reporting Period

As required to comply with the requirements of Proposition 39, the COC must make certain findings regarding its activities and regarding the expenditure and use of Measure EE bond proceeds. The COC hereby finds and determines as follows:

1. The COC met regularly during the Reporting Period

The meetings of the COC are described in the minutes of the COC meetings posted on the COC Website. The dates of the meetings were as follows:

- September 16, 2021 (Meeting cancelled due to application extension for new members)
- November 4, 2021
- February 10, 2022
- May 5, 2022

2. The COC received and reviewed relevant reports and other information

The COC received various reports (both written and oral) relating to the expenditure of Measure EE bond funds during the Reporting Period (including, but not limited to, expenditure reports and project timelines). A complete list of the reports received and reviewed by the COC is available at the District Office for review by the public upon request and on the COC website.

Major project highlights from the year include:

- New outdoor LED marquee signs;
- New ADA door signage;
- New exterior gates;
- Outdoor backpack hooks;
- Play courts asphalt replacement;
- Interior and exterior painting;
- Roof replacements; and
- Fire alarm replacement.

3. The COC has visited District schools and project sites

The COC received various reports (both written and oral) relating to the expenditure of Measure EE bond funds during the Reporting Period (including, but not limited to, expenditure reports and project timelines).

The COC visited sites this year at the following:

Meetings held at sites:

- November 4, 2021 – Plum Canyon Elementary
- February 10, 2022 – North Park Elementary
- May 5, 2022 – Cedar creek Elementary

Site Tours:

- April 26, 2022 – Skyblue Mesa Elementary and Highlands Elementary
- April 28, 2022 – Mountainview Elementary and Charles Helmers Elementary

A complete list of the reports received and reviewed by the COC is available at the District Office for review by the public upon request and on the COC website.

4. Measure EE bond funds have been expended only for the projects authorized by Measure EE

Based on the documentation and information that it has reviewed, the COC finds and determines, in accordance with Education Code Section 15278(b)(1), that the District has expended Measure EE bond funds only to pay the costs and expenses associated with the construction, acquisition, and installation of projects as are authorized by Measure EE.

5. Measure EE bond funds have not been expended for teacher or non-construction related administrator salaries or other school operating expenses that are not bond related

Based on the documentation and information that it has reviewed, the COC finds and determines, in accordance with Education Code Section 15278(b)(2), that the District has not expended Measure EE bonds funds to pay teacher or non- construction related administrator salaries or other District operating expenses.

6. COC received and reviewed the Fiscal Year 2021-2022 audit reports

The accounting firm of EideBailly prepared the annual Measure EE performance and financial audits for Fiscal Year 2021-2022 (i.e., the Reporting Period), as a single audit report (“2022 Measure EE Audit”). The 2022 Measure EE Audit is currently available for review on the COC website. The COC received and reviewed the 2022 Measure EE Audit, and took action during its February 12, 2023, meeting to file and receive the 2022 Measure EE Audit. At such meeting,

the COC determined that the 2022 Measure EE Audit did not indicate, in connection with the expenditure and use of Measure EE bond funds, any irregularities or failures to comply with statutory and Constitutional requirements.

7. **The COC received from the District all necessary and requested technical and administrative assistance**

During the Reporting Period, the District made presentations to the COC, provided necessary documents and information to the COC, and provided any necessary and requested architectural, construction management, legal, and administrative support and assistance to the COC. Based on the foregoing, and the documentation and information provided to it, the COC finds and determines that the District, as required by Education Code Section 15280, has provided all such necessary and requested technical and administrative assistance without expending Measure EE bond funds for such purposes.

8. **COC website is operating and makes available all required documentation and information (Education Code Section 15280(b))**

The District, on behalf of the COC, operates and maintains the COC website, which can be accessed at the link set forth above in this Annual Report. As required by Education Code Section 15280(b), information regarding the COC, its activities, and the documents received and reviewed by the COC, is available for review on the COC website.

9. **Based on the foregoing, the District fully complied, during the Reporting Period, with the requirements of Article XIII A 1(b)(3) of the California Constitution**

IV. **Approval and adoption of Annual Report**

The COC approved and adopted this Annual Report during its meeting held June 15, 2023.

Attest:



John Estrada, Chairperson Saugus Union School District
Measure EE Citizens' Oversight Committee