



**MEETING OF THE MEASURE EE CITIZENS OVERSIGHT COMMITTEE**  
**06/15/2023 - 06:00 PM**  
Saugus Union School District, Caulfield Room  
24930 Avenue Stanford, Santa Clarita, CA 91355  
(661) 294-5300 Fax (661) 294-7525 www.saugusud.org

## MEETING MINUTES

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### Attendees

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#### Voting Members

John Estrada, Chairperson  
Julia Phippen, Vice Chairperson  
Briana Boden  
Oana Cioaca Taylor  
Lisa Eichman  
Judy Egan Umeck

#### Absent Members

Jason Warren Gibbs  
Nick Eckhart  
Jarad Elderder

#### Non-Voting Members

Colleen Hawkins, Superintendent  
Peter Gaytan, Director of Maintenance, Operations, Transportation, and Facilities  
Kathie Pisano, Bond Project Manager  
Krishia Alejandro, Administrative Secretary, Facilities

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### I. CALL TO ORDER

Mr. Estrada called the meeting of the Citizens Oversight Committee (COC) to order at 6:01 p.m.

### II. PLEDGE OF ALLEGIANCE

Mr. Estrada led the Pledge of Allegiance.

### III. ROLL CALL

### IV. APPROVE AGENDA FOR JUNE 15, 2023

Motion made by: Judy Egan Umeck

Motion seconded by: Julia Phippen

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Not Present

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

### V. APPROVE MINUTES FROM FEBRUARY 2, 2023

Motion made by: Julia Phippen

Motion seconded by: Oana Cioaca Taylor

Voting:

John Estrada - Yes

Judy Egan Umeck - Abstain

Briana Boden - Not Present

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

### VI. APPROVE MINUTES FROM MAY 4, 2023

Motion made by: Oana Cioaca Taylor

Motion seconded by: Julia Phippen

Voting:

John Estrada - Yes

Judy Egan Umeck - Abstain

Briana Boden - Not Present

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

### VII. PUBLIC COMMENTS

There were no public comments.

### VIII. DISTRICT REPORTS

Mr. Gaytan, Director of Maintenance, Operations, Transportation and Facilities, presented the COC Financial Report.

Ms. Pisano, Bond Project Manager, presented the Facilities Project Update.

- Mr. Estrada asked if the rubberized matting on the playgrounds is a standard for safety measures.
  - Ms. Pisano responded it is for safety and sanitary purposes.
  - Dr. Hawkins added the date-today maintenance on the rubberized matting is better than sand or wood chips to maintain.

- Ms. Phippen asked if the solar projects are part of the bond language.
  - Dr. Hawkins responded solar is not part of the bond language and is funded elsewhere.
- Ms. Umeck asked who is the developer or CFD for Skyblue New Classroom/Library Building?
  - Dr. Hawkins responded Skyline Ranch.
- Ms. Umeck asked if the West Creek Flooring Project is funded by CFD.
  - Ms. Pisano responded, yes.
- Mr. Estrada asked if there is a degree of ramping up the construction of the projects while school is out for the summer.
  - Ms. Pisano responded a lot of the work is being done over the summer and preparation for these projects are done prior, around February to May.

Mr. Gaytan presented the Contracts Report, Notice of Completions, and Facilities Salary Allocation.

- Mr. Estrada asked if the addition to the fence height versus replacing the whole entire fence is due to cost-saving reasons.
  - Mr. Gaytan responded it is for cost savings.

## IX. DISCUSSION ITEMS

### 1. Citizens Oversight Committee Annual Report for 2021-2022

### 2. Citizens Oversight Committee Terms and Application for 2023 - 2025

Dr. Hawkins encouraged the current committee to reapply.

## X. ACTION ITEMS

### 1. Approve Citizens Oversight Committee Annual Report for 2021-2022

Motion made by: Julia Phippen

Motion seconded by: Lisa Eichman

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

### 2. Approve Dates for 2023-2024 Citizens Oversight Committee Meetings

Ms. Phippen expressed concern for the September 14, 2023 date as it is a conflict with her schedule.

Motion made by: Oana Cioaca Taylor

Motion seconded by: Judy Egan Umeck

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

**XI. FUTURE AGENDA TOPICS**

Attendance policy for Citizens Oversight Committee members.

**XII. ADJOURNMENT**

Motion made by: Julia Phippen

Motion seconded by: Oana Cioaca Taylor

Voting:

John Estrada - Yes

Judy Egan Umeck - Yes

Briana Boden - Yes

Oana Cioaca Taylor - Yes

Lisa Eichman - Yes

Julia Phippen - Yes

The meeting was adjourned at 6:47 p.m.



John Estrada, Chairperson



Nick Heinlein, Assistant Superintendent of  
Business